

Burnaby Horsemen's Association Policy & Procedure:

Anonymous Communications

Approved: [November 7, 2023](#)

Applicability

This procedure applies to any unsigned or anonymous communications received by the Board of Directors or Barn Committees. BHA operates democratically and has dispute resolution procedures in place. Any anonymous submissions to the Board or Barn Committees in the form of complaints or concerns cannot be acted upon, as anonymity prevents the opportunity for due process to be followed and negates the ability to obtain clarifications or necessary additional information.

Policy

Anonymous communications will not be accepted or addressed by the Board or Barn Committees. Complaints or concerns must be submitted in writing with a named signatory.

Procedure

1. Any Anonymous communications submitted to the Board or Barn Committees of BHA will not be discussed or brought to meetings.
2. Anonymous communications submitted to the Board or Barn Committees of BHA will be destroyed or deleted.

Supporting Documents

- 1) Related BHA Policy
 - a) Member Code of Conduct
- 2) Related BHA Policy
 - a) Rule Infraction

Review Schedule

Policy Adopted:	November 07, 2023
Policy Owner:	Vice-President
Last Reviewed:	Dec 10 2024
Next Review Scheduled:	Dec 2025

Version History

Date	Version Number	Details
August 29, 2023	1.0	Initial version Drafted
November 07,2024	1.1	Policy Approved