

Burnaby Horsemen's Association Policy: **General Barn Safety**

Approved: **OCTOBER 7 2024**

Applicability

This policy applies to all members, guests, and visitors and is intended to keep people and animals at Burnaby Horsemen's Association (BHA) safe as well as maintain the facility.

Policy

1. General Barn Safety:

- a. BHA members must conduct themselves in a responsible manner and are responsible for the conduct of their guests, visitors, and animals.
- b. Guardians of minors are required to see that their children comply with all policies.
- c. Horse owners are required to see that their lessors/caretakers comply with all policies.
- d. Gate and loft keys issued to the BHA Member must not be given to any non-members without approval of BHA and must be returned to the Director of Stalls.
- e. Gates to the perimeter area of each barn must be kept closed at all times and locked when no person is in or about the barn.
- f. Dogs entering the barn are the responsibility of their owner. All dogs must be in hand on a leash or shall be confined while on B.H.A. property. On the basis of any justified complaint, the Barn Committee may prohibit any dog from entering the barn and perimeter area. Owners are required to clean up after their dogs.
- g. All horses, regardless of age, must be kept under restraint by halter and lead rope or bridle when leaving their Stall, except while in the holding pen or while supervised in the round pen or in turnout rings during designated periods.
- h. Horses are not to be left tied and/or unattended in the aisle at any time.
- i. Riding is prohibited in the barn.
- j. Telephone calls to and from the barns are to be kept to a minimum duration.
- k. The washrooms, stairs, alcoves and garbage areas must be kept clean by the person(s) assigned to barn duty. Loft garbage is to be taken home regularly by the Occupant.
- l. A halter and lead shank will be made available by the BHA for emergency use only, and is to be kept in a designated location.
- m. Grooming of horses is prohibited in the aisles, except for clipping and applying hoof polish. Equipment is not to be left unattended at any time.
- n. Bathing of horses should occur at the wash racks.
- o. Horses shall not be left loose in the perimeter area of the barns except in the holding paddocks provided.
- p. Horses shall not be left unattended in their stalls or paddocks with their halters or other tack on.
- q. Personal equipment in common areas of the barn (i.e. hoists, etc.):
 - i. Requests to install equipment must be received and approved by the respective Barn Committee prior to any install/use of equipment.
 - ii. Equipment in common areas shall be made available for use by fellow barn members, with instructions for use, safety considerations and contact info for

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person responsible to be clearly posted.

- iii. Equipment is to be maintained by the owner.
- iv. Unusable/broken equipment is to be fixed or removed as soon as possible.
- v. Abandoned equipment will become property of BHA for use, removal or disposal once the stall holder has ended tenancy and moved out.

2. Barn Holding Paddocks

- a. Barn holding paddocks are intended for everyone to use. If someone is waiting to use the paddock, limit your time to 20 minutes, to allow for shared use of the facility.
- b. The holding pen is intended for calm and quiet use only.
 - i. Excited horses which are running or rushing fences should be removed and exercised in a more appropriate setting, such as the round pen.
 - ii. Holding pens are not designed for lunging. Quiet, slow ground work is acceptable.
- b. While a horse occupies the holding paddock, the member responsible for the horse must be within earshot of the horse (i.e. within the barn perimeter).
- c. A halter and lead line must be left at the holding paddock at all times while the horse occupies the holding paddock.
- d. Upon removal of the horse from the holding paddock, the member responsible shall immediately remove any manure and any food not consumed by the horse, recondition the surface to remove any holes left by the horse and immediately repair any damage caused by the horse to the holding paddock.
- e. Members responsible for the horse are responsible for immediately reporting any damage caused by the horse to the Barn Committee and any repair costs if they cannot fix the damage safely themselves.

3. General Facility Safety

- a. Speed limit on the roads is 10 km. Horses have the right of way on barn roads. Cars must come to a dead stop when horses are traveling on the same roadway.
- b. Horses must only be ridden or led at a walk on the trails adjacent to the rings and barns.
- c. Horse trailers may be parked at BHA premises for up to 48 hours per week (Monday to Sunday).
 - i. Parking shall be parked in respective barn parking lots with care taken to allow for as much vehicle parking as possible.
 - ii. Requests for extensions parking limits must be emailed to the Board (via BHA Gmail) in advance.

4. Stall and Loft Safety

- a. All Occupants are responsible for posting on their Stall door the telephone number of their veterinarian, farrier and the person to contact in the event of an emergency.
- b. Stall doors to the aisle must be kept closed when horses are unattended.
- c. The Barn Committee reserves the right to inspect all Stalls, Lofts, and animals and

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make recommendations to the Board of Directors.

- d. Aisles, upstairs and downstairs, must be kept clear and swept clean at all times. Occupants are responsible for the area in front of their Stall and loft.
- e. Personal equipment on stall or loft aisle doors and walls must not obstruct access to the stall or loft doors. It should be kept tidy, uncluttered, and have items off the ground.

5. **Fire Safety**

- a. All barn Occupants have the responsibility to familiarize themselves with the fire equipment.
- b. Equipment is to be inspected quarterly by the Barn Committee.
- c. All equipment must be kept stored in a safe place.
- d. Barn Occupants are responsible for regular removal of fire hazards (e.g., loose hay, cobwebs, baling twine, paint) in their stalls and lofts.
- e. Feed door timers can be used in accordance with guidelines in the Stall Maintenance Policy. They should be checked regularly and clear of hay and dust.
- f. Farriers must not use a torch or furnace in the barns or on hogfuel areas.

Supporting Documents

- 1) Related BHA Policy
 - a) Stall Maintenance Policy
 - b) Loft Safety Policy
- 2) References
 - a) Member Code of Conduct

Review Schedule

Policy Adopted:	Oct 7 2024
Policy Owner:	Director of Risk Management
Next Review Scheduled:	OCT 2025

Version History

Date	Version Number	Details
MARCH 28 2022	1.0	Initial version posted on BHA website
OCT 7 2024	2.0	addition of personal equipment, trailer parking updates, owner/lessors responsibilities, aisleways